



Phone / Fax: 305-433-5117

Virtual Tour Order Form

Client Information

Client Name _____ Business Phone _____ Fax # _____

Mailing Address _____ City _____ State _____ Zip _____

Billing Address _____ City _____ State _____ Zip _____

Website _____ Personal or Company E-mail _____

Company Information: Name _____

Address _____ City _____ State _____ Zip _____

Tour Information

Tour MLS # _____ Tour Date _____ Tour Time _____ (note: Tour information will be pulled from MLS description unless Realtor provides alternate information.)

Address _____ City _____ State _____ Zip _____

Contact for Tour: _____ Contract Phone #: _____ Same as Client

Bedrooms: _____ # Baths: _____ Single family Condo

Special Directions:

Tour Ordering Information – Check all that apply

Tour type: (please select one of the four available tours)

- 1) Standard (5 virtual/6 Stills) \$75 2) Premium (5 Virtual/12 Stills) \$90
- 3) Executive (up to 10 Virtual/up to 18 Stills) \$110 4) Slide show (up to 18 Stills with captions) \$60

(Our tours include a branded and non-branded version for our Real Estate clients and come with 1 year of hosting included with the price)

Substitution Policy: Depending upon the property, one virtual tour can be replaced with two still images. However, virtual tours may not be substituted for still photos. Additional virtual tours must be purchased as necessary and should be purchased with your tour or requested when being photographed. LookAbout360 will never upgrade a job without your consent, but we retain the right to downgrade. For example, an Executive Tour would be impossible for a one bedroom condominium that has no common amenities.

Additional Virtual Photo \$10 each How many additional tours do you need? _____

Tour Add-ons: (please select any additional tour add-ons you wish to purchase with your tour)

- | | | | |
|--|---------------------|--|---------------|
| <input type="checkbox"/> Electronic Tour | \$25 per tour | <input type="checkbox"/> Floor Plan (interactive visual) | \$40 per tour |
| <input type="checkbox"/> Audio Tour | \$25/\$35 per tour* | <input type="checkbox"/> Electronic Flyers | \$35 |
| <input type="checkbox"/> 15/30 CDs of tour | \$30/\$45 | <input type="checkbox"/> Realtor Branding Graphic | \$25 |
| <input type="checkbox"/> Unique Web Address / Domain | \$25 | REALTOR.com Upload | \$30 |

Please have a Business Card available for use with Branded Tours. Logo Branding is limited to the size of a standard business card (2.5" x 3") and will be converted to 250 pixels x 300 pixels.



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*Note: Audio Tour pricing is \$25 for Standard and Premium Tours, \$35 for Executive Tours

Travel Fees

Travel fees: The following travel fees apply for services north/east of the Seven Mile Bridge. (Please adjust the above prices accordingly.) Combine your tours for the same day and save on travel fees!

- Key West to Sunshine (Ohio) Key - no additional charge
- Marathon (Pigeon Key) to Tea Table (MM79) - \$30.00
- Islamorada to Key Largo - \$60.00

Other Information

- **Payment Required Before Tour is Photographed.**
- **No Show Fee - \$25.00 and associated travel fee.** If we arrive for a scheduled appointment and no one shows up for it, we will charge an appropriate No Show fee.
- **Late Fee - \$15.00.** We strive to make our appointments at the scheduled time. We will wait for 30 minutes for a scheduled appointment prior to leaving your site. We will attempt to contact you during this wait before we cancel the appointment. If an appointment is canceled under these circumstances, an appropriate No Show Fee will be assessed. If you run later than 30 minutes but do show up for the appointment, an associated Late Fee may be charged. This charge will be at our discretion.

I have read and agree to the above terms and conditions.

Clients Name Printed

Clients Signature

Date